Qualifying Broker Continuing Education Tracking Sheet (Non Property Management Form)

BROKER NAME		LICENSE #	LICENSE RENEWAL CYCLE (DATES)

42 CE Credit Hours Required every 3 years - This Form is for *OPERATING* QBs, not Brokers working as ABs.

1. All operating QB's must take Qualifying Broker Refresher Course (6 hrs) every 3 years - 6 CEUs
2. 4 hour annual Core Course required every year = 12 hours total in 3 year cycle
3. 8 hours of Core Electives course every 3 years
4. 4 hours of Ethics Elective course every 3 years
5. QBs must attend either a NMREC Commission Meeting or a NMREC Disciplinary Hearing once in their 3 year cycle for up to 3 hours or to the meeting or hearing adjournment into Executive Session which ever is first.
6. CE Credits up to 4 CEUs can be obtained by attendance at Commission Meetings, Education Advisory Committee Meetings, and Disciplinary Hearings based upon sign in and sign out attendance. 1 CEU for each hour of attendance.

Brokers who formally upgraded their licenses from the entry level Associate Broker license, but who have decided to act as Associate Brokers, are not required to meet the QB renewal requirements. If such a licensee decides in the future to establish their own brokerage or take over an existing brokerage as a Qualifying Broker, they must take the QB Refresher Course as a prerequisite to activating their QB Authority.

	QB REFRESHER COURSE (6 CEUs)		DATE	CE Credit	Required Elective
		21010271			
	NMREC MEETING ATTENDENCE		DATE	CE Credit	
	CORE COURSE NAME - 4 Hours Each Year	8 digit Course Number	DATE	# CREDIT HOURS	
Year 1:		21011001			
Year 2:		21011001			
Year 3:		21011001			
	CORE ELECTIVE - COURSE NAME minimum 8 hours every 3 yrs	8 digit Course Number	DATE	# CREDIT HOURS	
	ETHICS ELECTIVE - COURSE NAME minimum 4 hours every 3 yrs		DATE	# CREDIT HOURS	
	ADDITIONAL ELECTIVES COURSE NAME		DATE	# CREDIT HOURS	Categories
	TOTAL CE HOURS (MUST BE 42 MINIMUM) includes QB Refresher				

New Categories:effective Jan 2021

E = Elective
C = Core Elective
NMC = Core Course
Eth = Ethics

Meeting Attendance Rule: Each 3 year cycle, Qualifying Brokers are required to attend a New Mexico Real Estate Commission Meeting or Commission Disciplinary Hearing for at least 3 hours *or* until the meeting/hearing have moved to "executive session" or adjournment, **WHICH EVER IS FIRST.**