Associate Broker Continuing Education Tracking Sheet (Non Property Management Form)

BROKER NAME	LICENSE #	LICENSE RENEWAL CYCLE (DATES)

36 CE Credit Hours Required every 3 years:

- 4 hour Core Course required every year = 12 hours total in 3 year cycle (replaces 8 Hr Mandatory)
- 4 hour Core Elective course every 3 years (residential, commercial, prop management, vacant land/ ranch)
- 4 hours of Ethics Elective course every 3 years
- 16 additional CE hours every 3 years (up to 4 hours of this can be from attending commission meetings, rules hearings, and disciplinary hearings)

	CORE COURSE NAME - 4 Hours Each Year	DATE	# CREDIT HOURS	UPLOADED/ SUBMITTED?
Year 1:				
Year 2:				
Year 3:				
	CORE ELECTIVE - COURSE NAME minimum 4 hours every 3 yrs	DATE	# CREDIT HOURS	UPLOADED/ SUBMITTED?
	ETHICS ELECTIVE - COURSE NAME minimum 4 hours every 3 yrs	DATE	# CREDIT HOURS	UPLOADED/ SUBMITTED?

ADDITIONAL ELECTIVES COURSE NAME	DATE	# CREDIT HOURS	EDUC /TRAIN CATEGORY?	UPLOADED/ SUBMITTED?
TOTAL CE HOURS (36 hour minimum CEUs)				

These additional electives may include core electives or ethics electives. No course title may be taken more than once in a single cycle.